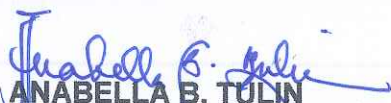




**Proposal to Limit the Maximum Number Graduate Student Advisee per  
Graduate Research Adviser in Compliance to CHED CMO 15, s. 2019**

**RATIONALE:**

As per CMO no. 15, series of 2019, which is the Standards, and Guidelines for Graduate Programs, Section 15. Program Requirements, Number 6 Adviser to Student Ratio page 21, stating that **"students must be assigned an adviser at the time of admission and must be provided with regular opportunity to communicate with their advisers to discuss not only choice of course enrollment and satisfaction of degree requirements, but other intellectual and professional concerns as well. Therefore, at all times, the adviser to student's ratio is one (1) full-time faculty per maximum of five (5) students, inclusive of both in and off-campus students"**. This requirement is mandatory to be followed for the issuance of Certificate of Program Compliance (COPC) for graduate degree programs, the Adviser to Student Ratio is an important policy to take effect in the university. Non-compliance to this provision hindered the issuance of COPC to our graduate programs. Furthermore, this has been one of the reasons for non-compliance in the evaluation of a few graduate degree programs since some graduate faculty has exceeded the maximum number of 5 graduate student advisee every semester. In view of this, it is hereby proposed to limit the maximum number graduate student advisee per graduate research adviser to 5 students at any given time at any given semester. This has already affected the delay of the issuance of COPC to several our MS degree programs which is very critical in the continued implementations of such degree programs. Therefore, we appeal for the immediate approval of this proposal so that our graduate programs that is being held in abeyance at CHED will be acted upon. This proposal would further ensure that there is an equal distribution of advisee in each department to provide equal opportunities for both graduate student and faculty.

  
**ANABELLA B. TULIN**  
Dean, Graduate School

Noted:

**BEATRIZ S. BELONIAS**  
Vice President for Instruction