

DAILY TIME RECORD

VALDEVIESO, LEILANI M.

(NAME)

For the month of
November 1 - 30, 2021
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	HOLIDAY (All Saints Day)					Absent
2-TUE	8:05	12:10	12:30	5:00		Absent
3-WED	8:00	12:00	12:50	5:10		Absent
4-THU	LEAVED					Absent
5-FRI	8:10	12:10	12:50	5:05		Absent
6-SAT	JUS					Off
7-SUN	JUS					Off
8-MON	HOLIDAY (Voluntar)					Absent
9-TUE	8:05	12:00	12:50	5:00		Absent
10-WED	Accompanied children (16-18 years old) (Absence)					Absent
11-THU	8:15	12:00	12:50	5:10		Absent
12-FRI	8:20	12:15	12:55	5:05		Absent
13-SAT	JUS					Off
14-SUN	JUS					Off
15-MON	7:58	12:00	12:55	5:05		Absent
16-TUE	8:15	12:00	12:50	5:10		Absent
17-WED	8:20	12:20	12:50	5:00		Absent
18-THU	8:10	12:00	12:50	4:50		Absent
19-FRI	8:10	12:10	12:55	5:10		Absent
20-SAT	JUS					Off
21-SUN	JUS					Off
22-MON	8:15	12:05	12:55	5:05		Absent
23-TUE	8:00	12:00	12:50	5:10		Absent
24-WED	8:05	12:05	12:55	5:10		Absent
25-THU	8:00	12:00	12:55	5:20		Absent
26-FRI	8:10	12:10	12:55	5:10	8	Absent
27-SAT	Saturday					Off
28-SUN	Sunday					Off
29-MON	8:20	12:00	12:55	5:10		Absent
30-TUE	HOLIDAY (Bonifacio Day)					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


LEILANI M. VALDEVIESO

VERIFIED as to prescribed office hours


LORINA A. GALVEZ

Department Head
Department of Food Science and Technology