



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

January 02, 2025

Dr. Prose Ivy G. Yepes
University President
Visayas State University
Visca Baybay City, Leyte


Dear **President Yepes**:

I would like to recommend **Dr. Berta C. Ratilla** as the Officer-In-Charge of the Department of Agronomy from January 7 to 12, 2025, or until my return. During this period, I will be participating in the Workshop on Establishing a Microcredential Roadmap at Universitas Gadjah Mada in Yogyakarta, Indonesia, organized by Kasetsart University.

As OIC, **Dr. Ratilla** is authorized to carry out all the duties and responsibilities of the head, in addition to her regular roles as a faculty member in the DA.

Thank you.

Very respectfully yours,


LUZ G. ASIO
Head, DA

Conforme:

BERTA C. RATILLA
Faculty

Recommending Approval:

SUZETTE B. LINA
Dean, CAFS

ROTACIO S. GRAVOSO
VP for Academic Affairs

Approved:

PROSE IVY G. YEPES
University President

DEPARTMENT OF AGRONOMY

Visayas State University, PQUV+97H Baybay City, Leyte
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



Management
System
ISO 9001:2015
www.tuv.com
ID: 910958749



Page 1 of 1
FM-VSU-03
V03 06-06-2024
No. DA-C-25-07