



May 23, 2022

Dr. Edgrado E. Tulin

President

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Tulin,

The ongoing celebration for the 24th Founding Anniversary of the Institute of Tropical Ecology and Environmental Management (ITEEM) is now almost at its conclusion. Grateful for the support received, we at the ITEEM are happy to inform you that two significant activities, so far, were successfully conducted: 1) the Webinar Series which was held on the 17th-19th of this month, with over 200 attendees composed of some faculty, staff, and students of VSU, and few from other agencies outside of VSU, and more than 500 FB viewers; and, 2) the VSU Coastal Clean-up conducted on the 20th, participated in by the faculty, staff and BSES students wherein tons and tons of trash, believed to have been accumulated during TD Agaton were extracted and were properly disposed of, also by the team, at the university dumpsite.

To conclude the month-long anniversary, other noteworthy activities are scheduled as follows:

| DATE | ACTIVITY | VENUE |
|-------------|---|--|
| May 28 & 29 | Educational awareness, tree planting, and distribution of relief to the typhoon-affected families | Brgys. Maganhan and Kantagnus |
| May 30 | Tree planting and team-building activities for the ITEEM faculty and staff and selected BSES/M students (expenses will be shouldered by ITEEM faculty and staff) | Canigao Island, Matalom, Leyte |
| May 31 | Culmination Program, with the giving of certificates of recognition to some of our project partners, and the launching of a book entitled " <i>The Role of Rainforestation in Forest Landscape Restoration and Conservation in the Island Municipality of Pilar, Camotes, Cebu</i> " (GC Fernandez, Jr. & MM Bande) | ITEEM Terrestrial Ecosystems Division (TED) Annex Building |

The team-building and tree planting activities, on May 30, are set for in Canigao Island, Matalom, Leyte, one of the VSU CRM project sites, to help rehabilitate its forest after being damaged by ST Odette last year. Moreover, the team-building amongst the faculty and staff is essential to further the motivation of each other, effectively learning from each other, and strengthening each other's trust, thus, continuously achieving excellence for the general clienteles of the Institute and the University.

In this context, I would like to ask your permission to allow us to conduct the tree planting and team building activities on the island of Canigao, Matalom, Leyte on May 30 (Monday), 2022.

I am hoping for your favorable action on this request. Thank you very much for your untiring support to the programs of the Institute.

Very truly yours,

ELIZA D. ESPINOSA
Director