



July 12, 2022

**Dr. Analyn M. Mazo**

Head, Department of Biological Science (DBS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear *Dr. Mazo*,

This is to request for the services of **Ms. Eunice Kenée L. Serião** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2022–2023. As affiliate faculty, Ms. Serião is requested to serve as Undergraduate Thesis (Envi 200) Adviser/SRC Chairman/Member, with appropriate workload unit equivalent.

Thank you for your favorable action and support.

Very truly yours,

**ELIZA D. ESPINOSA**  
Director

**Conformé:**

**EUNICE KENEE L. SERIÃO**  
Instructor, DBS

**Approved:**

**ANALYN M. MAZO**  
Head, DBS

c.c. **Serião EKL** | DBS | OVPA | ITEEM