



## NOTICE OF MEETING

Date: November 24, 2021

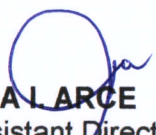
**To** : All PRDC Members  
**From** : Dr. Edgardo E. Tulin and Ms. Lisa I. Arce  
**Subject** : PRDC Meeting  
**Date & Time** : November 25, 2021, 10:00 a.m  
**Venue** : On-line Zoom

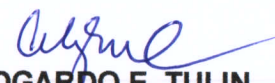
We will be having a PRDC meeting on November 25, 2021 (Thursday, 10:00 a.m) To join the meeting please click on the following link <https://vsu-edu-ph.zoom.us/j/88436829884?pwd=TzA0bTdEMjA0QlBKbC92bGM3SldZUT09>, and to access the meeting room, please use following password: 542470. Separate invitation email will be sent to block your calendar. The agenda will be as follows.

- I. Approval of the Agenda
- II. Reading and Approval of the Minutes of the Previous Meeting
- III. New Business
  1. Result of the third ISO Internal Quality Audit (IQA), review and formulating plan action of the same
  2. Appointment of in-charge of PhilRootcrops Engineering Workshop
  3. PhilRootcrops Christmas party
  4. Other matters

Your presence is highly appreciated.

Thank you very much.

  
**LISA I. ARCE**  
Assistant Director, PhilRootcrops

  
**EDGARDO E. TULIN**  
Director, PhilRootcrops