

OBLIGATION REQUEST SLIP				OBLIGAT 02-101101-2022-02-		
VISAYAS STATE UNIVERSITY				Date: February 7, 2022		
Visca, Baybay City, Leyte				Fund: GF		
Payee:	VSU FUEL STATION					
Office:	DoPAC					
Address:	VSU, Visca, Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
DoPAC	Payment of gasoline.....			5,130.00		
Total				5,130.00		
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal			B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above			
Signature			Signature			
Printed Name			Printed Name			
Position			Position			
Date			Date			
ELIZABETH S. QUEVEDO Head, DoPAC			ALICE M. FLORES Head, Budget Unit/Authorized Representative			
C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
		02-101101-2022-02-	5,130.00		5,130.00	
Totals			5,130.00		5,130.00	

REQUISITION AND ISSUE SLIP

Visayas State University

Agency

Division Office: DoPAC		Responsibility Center DoPAC -GF		RIS No. _____	Date: February 7, 2021
REQUISITION				ISSUANCE	
Stock No	Unit	Description	Quantity	Unit Price	Total
	liters	Gasoline, Unleaded	70	66.00	4,620.00
	can	Engine oil, gasoline (for grasscutter) X-X-X-X-X-X-X	3	170.00	510.00
			Total		5,130.00
Purpose: For grasscutter use.					
Requested by		Approved by		Issued by	Received by
Name: NORBERTO M. MANAGBANAG		EDGARDO E. TULIN			
Signature: _____		_____			
Office: DoPAC		President			



VISAYAS STATE UNIVERSITY

Entity Name

DISBURSEMENT VOUCHER

Fund Cluster :

GF

2/7/2022

DV No. :

Mode of Payment	<input type="checkbox"/> MDS Check	<input type="checkbox"/> Commercial Check	<input type="text"/> ADA	<input type="checkbox"/> Others (Please specify)
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Payee	VSU FUEL STATION	TIN/Employee No.:	ORS/BURS No.:
Address	DoPAC, VSU		

Particulars	Responsibility Center	MFO/PAP	Amount
TO PAYMENT for gasoline & lubricants withdrawn from VSU FUEL STATION with all the required supporting papers hereto attached in the total amount of.....			5,130.00
Amount Due			5,130.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

ELIZABETH S. QUEVEDO

Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title	UACS Code	Debit	

C. Certified:

D.

Approved for Payment

- ☐ Cash available
- ☐ Subject to Authority to Debit Account (when applicable)
- ☐ Supporting documents complete and amount claimed proper

Signature Printed Name Position	NICK FREDDY R. BELLO Head, Accounting Unit	Signature Printed Name	EDGARDO E. TULIN President
Date		Date	

E. Receipt of Payment

JEV No.

Check/ADA No.:	Date:	Bank Name & Account Number:	
Signature:	Date:	Printed Name:	

Official Receipt No. & Date/Other Documents