



January 7, 2021 *J*

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Through: **DR. VICTOR B. ASIO**
Dean, College of Agriculture
VSU, Visca, Baybay City, Leyte

Sir:

I would like to recommend **Prof. Ma. Rosa De Lima G. Beato** as **Officer In-charges (OIC)** of the **Department of Animal Science – College of Agriculture and Food Science (DAS-CAFS)** on **January 9-15** or until my return. During this period I will be on home quarantine as primary contact to a COVID positive through antigen test finding.

As OIC she is hereby authorized to fully discharge the functions of the department aside from her responsibilities as professor.

Hoping for your approval. Thank you very much.

Very truly yours,

[Signature]
MANUEL D. GACUTAN, JR.
Head, DAS-CAFS

Conforme:

[Signature]
MA. ROSA DE LIMA G. BEATO
Asst, Prof. 2, DAS-CAFS

Recommending Approval:

[Signature]
VICTOR B. ASIO
Dean, CAFS

APPROVED:

EDGARDO E. TULIN
President, VSU

cf: CAFS, DAS File