



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Genoviva B. Gonzales
Department: DLABS

For the Month of: October
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	A	L	L	S	O	U	L	S	D	A	Y		
2	10:30	12:00					1:00	4:00					5 HRS 30 MINS
3	7:00	12:00					1:00	5:30					9 HRS 30 MINS
4	8:20	12:00					1:00	5:30					9 HRS 10 MINS
5	9:00	12:00					1:00	2:30					4 HRS 30 MINS
6	SAT												
7	SUN												
8	Y	O	L	A	N	D	A	AN	NI	VE	SA	RY	
9	7:30	12:00					1:00	5:30					10 HRS
10	7:00	12:00					1:00	5:30					9 HRS 30 MINS
11	7:30	12:00					1:00	5:30					10 HRS
12	7:30	12:00					1:00	5:00					9 HRS AND 30 MINS
13	SAT												
14	SUN												
15	7:35	12:00					1:00	5:00					9 HRS 25 MINS
16	9:19	12:00					1:00	5:30					7 HRS AND 11 MINS
17	8:00	12:00					1:00	5:00					9 HRS
18	7:20	12:00					1:00	5:30					9 HRS 10 MINS
19													
20	SAT												
21	SUN												
22	7:10	12:00					1:00	2:30					6 HRS 20 MINS
23	9:00	12:00					1:00	5:30					7 HRS 30 MINS
24	7:00	12:00					1:00	5:00					9 HRS
25	8:00	12:00					1:00	5:00					8 HRS
26	11:15	12:00					1:00	2:30					2 HRS 15 MINS
27	SAT												
28	SUN												
29	8:30	12:00					1:00	5:00					9 HRS 30 MINS
30	B	O	N	I	F	A	C	I	O	D	A	Y	
31	-----												

GRAND TOTAL 143.01

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

JETT C. QUEBEC

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.