



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

MODE OF PAYMENT

☐ MDS CHECK

☐ COMMERCIAL CHECK

☐ ADA

☐ OTHERS _____

DATE: 6/30/2022

DVD NO.:

PAYEE/OFFICE

ODELO B. BALDOS

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Visca, Baybay City, Leyte

PARTICULARS	RESPONSIBILITY CENTER	MFO/PAP	AMOUNT
REPLENISHMENT OF PETTY CASH FUND for the purchase of supplies and materials as per papers attached amounting to..	SEED BANK C		P 7,492.00

AMOUNT DUE →

P 7,492.00

A CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA

OIC, Eco-FARMI

B ACCOUNTING ENTRY:

ACCOUNT TITLE	UACS CODE	DEBIT

C CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

NICK FREDDY R. BELLO

POSITION

OIC HEAD, ACCOUNTING OFFICE

(Head, Accounting Unit/Authorized Representative)

DATE

D APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

EDGARDO E. TULIN

POSITION

President

(Agency Head/Authorized Representative)

DATE

E RECEIPT OF PAYMENT:

CHECK / ADA NO.:		DATE:	BANK NAME & ACCOUNT NUMBER:
SIGNATURE:	ODELO B. BALDOS	DATE:	PRINTED NAME:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:

PURCHASE REQUEST

Visayas State University

AGENCY

DEPT./OFFICE **Eco-FARMI** PR NO. DATE 30-Jun-22

SECTION SAI NO. DATE

STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	pcs	SeedlingTray, 104 holes	10	65.00	650.00
2	meters	Plastic Mulch	90	10.00	900.00
3	roll	PP twine, 4 ply	1	248.00	248.00
4	roll	PP twine. 1 ply	2	220.00	440.00
5	packs	Okra seeds	2	60.00	120.00
6	packs	Amplaya seeds	2	70.00	140.00
7	packs	Upo Seeds	2	70.00	140.00
8	pc	Bundle Tires	1	2,240.00	2,240.00
9		Shipping fee for the purchased of bundle tire		578.00	578.00
10	pcs	Black clamp 3/4"	33	50.00	1,650.00
11	pc	Freight	1	386.00	386.00

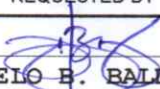
Charged to: SEED BANK C

CERTIFIED as to the availability
of appropriation in the amount
of P_____ within
45 days period.

TOTAL

7,492.00

PURPOSE: For Farm Use.

SIGNATURE	REQUESTED BY	APPROVED BY
	 ODELIO B. BALDOS Staff, Eco-FAARMI	EDGARDO E. TULIN President