



ACCOMPLISHMENT REPORT

November 2, 2021 and 26, 2021
(Period covered)

This is to certify that the undersigned **Eileen B. Bandalan** was approved on a “work from home” scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points (hours)
November 2, 2021 and 26, 2021	1. Prepared power point presentation for FTec 121 lecture on Carbohydrates	4
	2. Prepared power point presentation for SSU talk on Experimental Design and Laboratory Practices for Food Science Research	2
	3. Attended Zoom webinar on DBM-CHED reclassification guidelines	3
	4. Gathered some sample experimental data for the students to practice in analyzing using statistical program software packages.	1
	5. Checked emails, messages on Facebook messenger to monitor students' output and conduct of laboratory exercises at home.	1
	6. Drafted questions for FTec 121 quiz	0.5
	7. Checked the Students' answers to the “Assignment” questions	0.5
	8. Reviewed the recordings of the meeting	1.5
	9. Prepared draft of the minutes of the meeting	1
	10. Submitted through email, drafted minutes of the meeting	0.5
	11. Checked emails, messages on Facebook messenger to monitor students' output and conduct of laboratory exercises at home.	0.5
	12. Communicated with DFST staff on the status of the AACUP assignment	0.5
	13. Attended the B2B webinar sponsored by VSU via Zoom	3
	TOTAL OUTPUT POINTS DELIVERED	9 hours

Total Points to be delivered during WFH (No. of days x 8 hrs) = 16
Less: Total Output Points accomplished/delivered = 19
Number of hours (undertime) 0

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Submitted by:

EILEEN B. BANDALAN
Name of Employee/Faculty

Recommending Approval:

LORINA A. GALVEZ
Department Head

Approved:

VICTOR B. ASIO
College Dean