

DAILY TIME RECORD

GORNE, NELLO D.

(NAME)

For the month of

March 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|--------------------|-------|-------|------|-----|--------|
| | IN | OUT | IN | OUT | | |
| 1-TUE | 8:00 | 12:03 | 12:59 | 5:05 | | Absent |
| 2-WED | 8:00 | 12:02 | 1:00 | 5:08 | | Absent |
| 3-THU | 7:59 | 12:05 | 1:00 | 5:15 | | Absent |
| 4-FRI | 8:00 | 12:04 | 1:00 | 5:25 | | Absent |
| 5-SAT | S | | | | | Off |
| 6-SUN | | | | | | Off |
| 7-MON | 7:57 | 12:05 | 1:00 | 5:20 | | Absent |
| 8-TUE | 8:00 | 12:03 | 12:58 | 5:06 | | Absent |
| 9-WED | On Emergency Leave | | | | | Absent |
| 10-THU | 7:59 | 12:03 | 12:59 | 5:05 | | Absent |
| 11-FRI | 8:00 | 12:04 | 1:00 | 5:25 | | Absent |
| 12-SAT | S | | | | | Off |
| 13-SUN | | | | | | Off |
| 14-MON | 8:00 | 12:08 | 1:00 | 5:15 | | Absent |
| 15-TUE | 7:58 | 12:03 | 1:00 | 5:05 | | Absent |
| 16-WED | 8:00 | 12:04 | 12:58 | 5:15 | | Absent |
| 17-THU | 8:00 | 12:06 | 1:00 | 5:05 | | Absent |
| 18-FRI | 7:58 | 12:01 | 1:00 | 5:20 | | Absent |
| 19-SAT | S | | | | | Off |
| 20-SUN | | | | | | Off |
| 21-MON | 8:00 | 12:01 | 1:00 | 5:03 | | Absent |
| 22-TUE | 8:00 | 12:03 | 12:59 | 5:07 | | Absent |
| 23-WED | 7:59 | 12:02 | 1:00 | 5:05 | | Absent |
| 24-THU | 8:00 | 12:04 | 1:00 | 5:09 | | Absent |
| 25-FRI | 8:00 | 12:03 | 1:00 | 5:35 | | Absent |
| 26-SAT | S | | | | | Off |
| 27-SUN | | | | | | Off |
| 28-MON | 7:58 | 12:05 | 1:00 | 5:15 | | Absent |
| 29-TUE | 8:00 | 12:03 | 1:00 | 5:10 | | Absent |
| 30-WED | 7:57 | 12:03 | 12:58 | 5:08 | | Absent |
| 31-THU | 8:00 | 12:01 | 1:00 | 5:05 | | Absent |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

NELLO D. GORNE

VERIFIED as to prescribed office hours

RUTH O. ESCASINAS

Department Head
Department of Agronomy

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