

| # | MOTHER PROCEDURE | FORM NO. | RECORD TITLE | LOCATION | ORIGINATOR | ACTIVE | INACTIVE |
|----|------------------|-----------|--|-----------------------------------|------------|--------|----------|
| 1. | PM-OOP-01 | FM-OOP-01 | Memorandum Circular #469 To: Mr. Bert C. Penalosa RE: Designation as OIC, Head, Dept. of Business Management effective April 1, 2022 until December 31, 2022 | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 2. | PM-OOP-01 | FM-OOP-01 | Memorandum Circular #467 To: Engr. Marcelo T. Abreña Jr. RE: Designation as Director for Planning & Infrastructure Project Development & Monitoring effective immediately until December 31,2022 | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 3. | PM-OOP-01 | FM-OOP-01 | Memorandum Circular #468 To: Engr. Marlon G. Burtas RE: Designation as OIC Head, Instrumentation & Lab. Equipment effective immediately until December 31,2022 | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 4. | PM-OOP-01 | FM-OOP-05 | Communication To: Dr. Robelyn T. Piamonte RE: Request for OJT as requirement for graduating students pursuing BS Agriculture major in Plant Breeding | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 5. | PM-GSD-04 | FM-PP0-20 | Annual Maintenance Plan for Lab Instrument/Equipment (NARC Analytical Lab) J.F.Ang-og/RBArmecin | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 6. | PM-GSD-04 | FM-PP0-20 | Annual Maintenance Plan for Lab Instrument/Equipment (NARC Analytical Lab) J.F.Ang-og/RBArmecin | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 7. | PM-GSD-04 | FM-PP0-20 | Annual Maintenance Plan for Lab Instrument/Equipment (NARC Fiber Lab) J.G. Jacobe/LOMoreno | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 8. | PM-GSD-04 | FM-PP0-20 | Annual Maintenance Plan for Lab Instrument/Equipment (NARC Fiber Lab) J.G. Jacobe/LOMoreno | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |
| 9. | PM-GSD-04 | FM-PP0-18 | Annual Calibration Plan for Lab Instrument/Equipment (NARC Tissue Culture Lab) J.G. Jacobe/FMYDuatin | Shelves # 1, Datafiler #01 (2022) | VSU | 1 Year | N/A |