



VISAYAS
STATE UNIVERSITY

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CORRECTIVE ACTION PLAN

Corrective action	Reference (RFCA No.)	Activities	Resources needed	Person/ Unit responsible	Timeline to implement
1. Establish own OTP based on relevant function of the unit (GISSU)	RFCA-21-59	<ul style="list-style-type: none">Review and print hardcopy of OVPREI OTP and indicate/highlight the unit's OTP	<ul style="list-style-type: none">Computer, copy of OVPREI OTP	<ul style="list-style-type: none">Unit Head	January 3-31, 2022
2. Prepare OPCR of GISSU	RFCA-21-60	<ul style="list-style-type: none">Review the IPCR of the unit head and indicate the targets related to the function of the unit	<ul style="list-style-type: none">IPCR, computer	<ul style="list-style-type: none">Unit Head	January 1-31, 2022
3. Submit request to OVPREI to hire one administrative position to act as dDRC	RFCA-21-61	<ul style="list-style-type: none">Make a draft of the request and submit to OVPREI	<ul style="list-style-type: none">Computer	<ul style="list-style-type: none">Unit Head	November 2021
4. Hire an admin staff who will act as dDRC of the unit	RFCA-21-62	<ul style="list-style-type: none">Post announcement for hiring of 1 Admin staffConduct interview of applicants and submit recommendation for the selected applicant	<ul style="list-style-type: none">Computer	<ul style="list-style-type: none">Unit Head	November 2021

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.