





DEPARTMENT OF ECONOMICS

September 18, 2023

Dr. Edgardo E. Tulin President Visayas State University Visca, Baybay City

Dear Sir:

The Department of Economics Personnel Committee would like to recommend the following faculty, namely:

- 1. Prof. Lemuel S. Preciados
- 2. Ms. Michelle Aubrey D. Cabase
- 3. Mr. Jedan A. Cavero
- 4. Mr. Israel C. Embayarte

as **Department Internship Program Co-Coordinator** of the Department of Economics effective immediately unless sooner revoked or terminated.

As OJT Co-Coordinator, Mr. Preciados, Ms. Cabase, Mr. Cavero and Mr. Embayarte are expected to perform the following duties and responsibilities:

- 1. Assist the OJT Coordinator in deploying and monitoring of the student trainees.
- Monitor the performance of the student trainees for the entire duration of OJT Program, which includes site/ firm visitation during trainee's deployment period.
- 3. Responsible in grading the performance of the student trainee in coordination with the performance rating given by the OJT Coordinator and HTE's OJT Supervisor.

Sincerely,

BRENDA M. RAMONEDA

Member, DPC

MOISES NEIL V. SERING

Member, DPC

ZYRA MAY H. CENTINO

Head & Chairman, DPC

Noted:

MOISES NEIL V. SERINO

Dean, CME

Conforme:

LEMUEL S. PRECIADOS

Faculty

macabased

MICHELLE AUBREY D. CABASE

Faculty

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-VSU-03 V2 05-09-2023

No.