

BUDGET UTILIZATION REQUEST AND STATUS				No.:	
VISAYAS STATE UNIVERSITY				Date: <u>March 25, 2022</u>	
Visca, Baybay City, Leyte				Fund:	
Payee:	Anthony L. Borneo				
Office:	HELVMU/GSD				
Address:	VSU				
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount	
	Payment of per diem...			600.00	
	Total			600.00	
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.		B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above.			
Signature: _____ Printed Name: Jennifer E. Ando Position: ODHRM Date: _____		_____ Alicia M. Flores HEAD, BUDGET OFFICE			
C STATUS OF OBLIGATION					
Reference			Amount		
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due
	obligation		600.00		600.00
	Totals				

Course Information

Course Category

Choose a course category

Degree Program

Enter degree program. Put N/A if General Education/Common Courses

Major

Enter major. Put N/A if not applicable.

Course Code

Enter course code.

Enter course title

TOTAL**P600.00**

I hereby certify that (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable, and (4) the expenses claimed are proper.

Marlon G. Burlas
(IMMEDIATE SUPERVISOR)

Prepared by:

Anthony L. Borneo

APPROVED:

Edgardo E. Tulin
President