

**DAILY TIME RECORD****ESCASINAS, RUTH O.**

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN		<i>Sunday</i>				Off
2-MON		<i>Calamity leave</i>				CAL
3-TUE		<i>Holiday</i>				Holiday
4-WED		<i>Calamity leave</i>				CAL
5-THU	7:50	12:00	12:58	5:21		8hrs
6-FRI	7:50	12:36	12:50	5:26		8hrs
7-SAT		<i>Saturday</i>				Off
8-SUN		<i>Sunday</i>				Off
9-MON		<i>Holiday</i>				Holiday
10-TUE	7:48	12:10	12:37	5:29		8hrs
11-WED	8:10	12:52	12:53	5:23		8hrs
12-THU	7:52	12:00	12:58	5:32		8hrs
13-FRI		<i>Room Building</i>				Absent
14-SAT		<i>Saturday</i>				Off
15-SUN		<i>Sunday</i>				Off
16-MON	7:49	12:42	12:45	5:00		8hrs
17-TUE	7:53	12:01	12:38	5:00		8hrs
18-WED	8:09	12:02	12:27	5:02		8hrs
19-THU	7:53	12:24	12:26	5:05		8hrs
20-FRI	7:51	12:02	12:21	5:13		8hrs
21-SAT		<i>Saturday</i>				Off
22-SUN		<i>Sunday</i>				Off
23-MON	7:26	12:01	12:30	6:11		8hrs
24-TUE	7:57	12:03	1:00	5:01		8hrs
25-WED	7:58	12:01	1:00	5:00		8hrs
26-THU	8:03	12:01	12:22	5:30		8hrs
27-FRI	8:00	12:03	1:12	5:30		8hrs
28-SAT		<i>Saturday</i>				Off
29-SUN		<i>Sunday</i>				Off
30-MON	8:10	12:03	12:39	5:13		8hrs
31-TUE	8:00	12:06	12:33	5:32		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


**RUTH O. ESCASINAS**

VERIFIED as to prescribed office hours

**VICTOR B. ASIO**

College Dean  
College of Agricultural & Food Science