

REQUISITION AND ISSUE SLIP

VISAYAS STATE UNIVERSITY

Agency

Division: OVPREI
Office: Extension

Responsibility Center
A.III.d (ODEx)

Date: February 18, 2025

RIS No.

SAI No. _____

REQUISITION				ISSUANCE	
Stock No.	Unit	Description	Quantity	Unit Price	Total
	tube	Air Freshener, aerosol, 280/150g min	10	94.02	940.20
	gal	Alcohol, ethyl, 68%-72%	5	384.56	1,922.80
	bot	Alcohol, ethyl, 70% solution, 500 ml	20	55.62	1,112.40
	ream	Paper, Bond, A4, s-24, 80 GSM	70	213.80	14,966.00
	pack	Tissue, Bathroom, 2 ply, 12 rolls/pack	5	100.88	504.40
				TOTAL	19,445.80

Purpose: For Office use.

Signature Printed Name Designation Date	<i>Requested by:</i>				<i>Approved by:</i>		<i>Issued by:</i>		<i>Received by:</i>	
	CATHERINE C. ARRADAZA				PROSE IVY G. YEPES					
	Director				President					