



APPLICATION FOR DROPPING OF SUBJECT(S) FORM

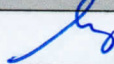
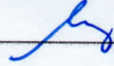
2nd Semester/Summer, SY 2021- 2022

INSTRUCTION:

This form is to be accomplished in 3 copies by a student who intends to drop subjects provided he was not dropped due to absences. If the dropping takes place after 75 percent (75%) of the hours prescribed for the courses has elapsed, the instructor shall state on the form whether the student shall be dropped or be given grade of "5.00" on the basis of his class standing for this course. A student who wishes to drop all courses shall be required to see first the guidance coordinator at the Office of Student Services. The approved form should be submitted to the Registrar's Office for record purposes. Any student who does not follow the procedure shall be given a grade of "5.00".

Student Number	Family Name	First Name	Middle Name	Course and Year	Major
19-1-01630	Gratil	Abeluz	Jamile	BSES – III	Environmental Science

SUBJECT(S) TO BE DROPPED

Offering Number	Course Number	Time	Day	Room	Lec/Lab	Units	Name of Instructor	Signature	Date
E044	Ecol 21	13:00-14:30	MW		LEC	3.0	Honeylene V. Ongy		5/12/22
E046	Ecol 21	13:00-16:00	TTh		LAB	2.0	Honeylene V. Ongy		5/12/22
Total units dropped =						5.0	Total semestral units load after dropping subjects =		17.0

Reasons for dropping:

Given the situation now, together with my personal reasons, I found it very difficult to cope with all the subjects. I cannot focus and commit my time to attending my instructor's classes and make the tasks and exercises. I cannot properly devote myself to the learning process. Also, I'm currently trying to find part-time jobs because I want to save money in order to finance myself when I go back in VSU for the face-to-face classes. I really want to continue my studies and going back there will save me mentally.

I HEREBY CERTIFY that all entries are correct Student's Signature	Recommending Approval: MARLITO JOSE M. BANDE Academic Adviser	Approved: ELIZA D. ESPINOSA Department Head
	Noted: <div style="display: flex; justify-content: space-around;"> <div> _____ Cashier </div> <div> _____ Registrar </div> <div> _____ Computer Section </div> </div> OR# _____	

Distribution of Copies:

1- Registrar
1- Student