



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
AGRONOMY

May 08, 2025

Mr. Raymund M. Igcasama
University Registrar
Visayas State University
Baybay City, Leyte

Subject: Request to Reserve DA Room #203 as a DA SMART Classroom

Dear Sir Igcasama,

I hope this message finds you well.

We anticipate a significant increase in enrollments for our PhD in Agronomy program due to the implementation of the DOST-ASTHRDP scholarship for the upcoming first semester of 2025-26. Therefore, we kindly request that DA Room #203 be reserved exclusively for our incoming PhD in Agronomy students. We intend to utilize this room as a SMART Room for them.

Thank you for your understanding regarding this matter.

Yours sincerely,


LUZ G. ASIO
Head, Department of Agronomy

Noted:

SUZETTE B. LINA
Dean, Faculty of Agriculture and Food Science

Approved:

MR. RAYMUND M. IGCASAMA
University Registrar



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