



January 3, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

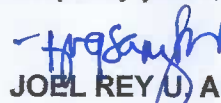
Thru: Dr. Maria Juliet C. Ceniza
VP, for Research, Extension and Innovation

Dear Dr. Tulin:


I wish to recommend the appointment of **Ms. Jesusa M. Magno** as **Extension Communicator** of the College of Nursing without honorarium effective January 1, 2022 until December 31, 2022. The appointment carries a maximum workload of 3.0 subject to presentation of actual accomplishments. Her responsibilities are the following

1. Provide information regarding department activities as needed by OVPREI for publication in the R & E highlights
2. Serve as contact person for subject matter specialist in her department to facilitate referral services requiring technical expertise, e.g. for DYAC programs, consultation services, briefing on exhibits, other information materials for dissemination.
3. Serve as linker for VSU Radio DYAC's programs on technology dissemination.
4. Other task related to technology and information dissemination in accordance with OVPREI, such, as information and education campaigns on urgent concerns.

Very truly yours,


JOEL REY U. ACOB
Dean

Conforme:


JESUSA M. MAGNO
Assistant Professor II

Recommending Approval

ANTONIO P. ABAMO
Director of Extension

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation