

DAILY TIME RECORD**CAINGCOY, KIMBERLY V.**

(NAME)

For the month of

April 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:53	12:03	12:11	5:15		Absent
2-SAT	SATURDAY					Off
3-SUN	SUNDAY					Off
4-MON	8:00	12:01	12:03	5:20		Absent
5-TUE	7:51	12:00	12:11	5:15		Absent
6-WED	7:43	12:04	12:07	5:03		Absent
7-THU	7:53	12:07	12:08	5:10		Absent
8-FRI	8:00	12:15	12:17	5:09		Absent
9-SAT	SATURDAY					Off
10-SUN	SUNDAY					Off
11-MON						Absent SUSPENDED 8:00 am 5:00 pm
12-TUE						Absent SUSPENDED 8:00 am 5:00 pm
13-WED						Absent SUSPENDED 8:00 am 5:00 pm
14-THU	HOLIDAY					Holiday
15-FRI	HOLIDAY					Holiday
16-SAT	SATURDAY					Off
17-SUN	SUNDAY					Off
18-MON	8:00	12:10	12:12	5:11		Absent
19-TUE	8:00	12:03	12:06	5:13		Absent
20-WED	7:59	12:57	12:53	5:20		Absent
21-THU	7:41	12:04	12:17	5:31		Absent
22-FRI	8:00	12:00	12:17	5:00		Absent
23-SAT	SATURDAY					Off
24-SUN	SUNDAY					Off
25-MON	7:51	12:00	12:03	5:03		Absent
26-TUE	7:43	12:03	12:04	5:04		Absent
27-WED	7:50	12:10	12:11	5:10		Absent
28-THU	8:00	12:21	12:22	5:11		Absent
29-FRI	8:01	12:10	12:11	5:15		Absent
30-SAT	SATURDAY					Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


KIMBERLY V. CAINGCOY

VERIFIED as to prescribed office hours


VICTOR B. ASIO

Editor-in-Chief, ATR

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