



ICT Resource Requirements

Description	Quantity			
	2024	2025	2026	Total
Hardware				
Desktop Computers*	7	5	5	17
Laptops*	5	3	3	11
Printers**	6	6	6	18
Network Switches	3	0	0	3
External Hard Drives	4	2	2	8
Software				
Microsoft Office	15	10	10	35
Windows OS	15	10	10	35

* Minimum Specifications for Desktop and Laptop Computers

Intel 12th Generation Processors (i5 or i7) Q 2022

At least 2.5 GHz Processing Speed

Recommended 8GB or 16GB RAM

SSD for Operating System (250 to 500 GB), HDD for files (1TB)

Standard Graphics Card (Intel UHD or NVIDIA)

Windows 10 or Windows 11

** Printers

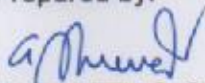
For every year

At least 1 Wireless Printer (HP Smart Tank 750 or Epson L6160)

1 Monochrome High Yield Printer (Epson Workforce ST-M1000)

4 regular use printers (EPSON or Canon)

Prepared by:


 ELIZABETH S. QUEVEDO
 Head, DOPAC

Recommending Approval:

DANIEL LESLIE S. TAN
 Vice President for Administration and Finance

Approved:

EDGARDO E. TULIN
 President