

Civil Service Form No. 49

DAILY TIME RECORD

Maria Zaida A. Flores
(NAME)

For the month of January 1-31, 2021

Official hours for arrival (Regular days)

And departure (Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1		New Year				
2		Sunday				
3	7:35	12:35	12:45	5:15		
4	8:45	12:20	12:55	5:15		
5	8:45	12:25	12:50	5:20		
6	9:00	12:25	12:55	5:00		
7		on calamity leave				
8		Saturday				
9		Sunday				
10	8:20	12:25	12:25	5:00		
11	on calamity leave		1:05	5:00		
12	on calamity leave		1:10	5:00		
13	8:05	12:15	12:50	5:15		
14		on calamity leave				
15		Saturday				
16		Sunday				
17		on calamity leave				
18	8:15	12:20	12:50	5:15		
19	8:35	12:15	12:50	5:15		
20	8:35	12:30	12:50	5:15		
21	8:25	12:25	12:50	5:15		
22		Saturday				
23		Sunday				
24	8:10	12:20	12:50	5:10		
25		on sick leave				
26	8:10	12:20	12:50	5:10		
27	8:15	12:25	12:50	5:10		
28	8:25	12:20	12:50	5:10		
29		Saturday				
30		Sunday				
31	8:10	12:20	1:00	5:15		
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

ROSELYN J. PIANONTE
In-Charge