

OBLIGATION REQUEST AND STATUS					Annex F	
VISAYAS STATE UNIVERSITY					No.: _____	
Visca, Baybay City, Leyte					Date: August 08, 2022	
Payee: MILESA C. MARSADO					Fund: UAF	
Office: DEPARTMENT OF AGRONOMY						
Address: VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE						
Responsibility Center		Particulars			MFO/PAP	UACS Code / Expenditure
UAF		"JO WAGES (August 1-15, 2022)"				
Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal					Total	Php 6,087.40
Signature: _____					Certified: Allotment available and obligated for purpose/adjustment necessary as indicated above	
Printed Name: RUTH O. ESCASINAS					Signature: _____	
Position: PROJECT LEADER					Printed Name: ALICIA M. FLORES	
Date: _____					Position: HEAD, BUDGET OFFICE	
Date: _____					Date: _____	

STATUS OF OBLIGATION			
Date	Particulars	Reference	Amount
	Obligations	ORS/JEV/RCI/RADAI No.	Obligation
			Payment
			Not Yet Due
			Due and Demand
	Totals		Php 6,087.40
			Php 6,087.40
			Php 6,087.40
			Php 6,087.40

CERTIFIED: Funds available in the amount of 6,087.40

NICK FREDDY R. BELLO
OIC HEAD, ACCOUNTING DIVISION

Receives and records incoming and outgoing documents for the department. 10. Act as the department DDRC and other matters related to ISO and performs other functions as assigned by the department head.	prepares payroll for Job order contracts	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Done</td> <td style="width: 33%;">None</td> <td style="width: 33%;">None</td> </tr> <tr> <td>Done</td> <td>None</td> <td>None</td> </tr> </table>	Done	None	None	Done	None	None
Done	None	None						
Done	None	None						

Submitted by:

MILESA C. MARSADO
CLERK, DA

Approved by:

RUTH O. ESCASINAS
DEPARTMENT HEAD