





DEPARTMENT OF ECONOMICS

College of Management and Economics Visayas State University Visca, Baybay City, Leyte 6521-A Philippines Phone/Fax: 053 563 7280, Local: 1024 Website: www.vsu.edu.ph

July 29, 2022

DR. EDGARDO E. TULIN

President, VSU Visca, Baybay City, Leyte

Thru: DR. BEATRIZ S. BELONIAS

VP for Academic Affairs and Chair, APB

Visca, Baybay City, Leyte

RE: Request to hire two (2) part time instructors

Dear Dr. Tulin,

This is in reference to the approval of the one-year graduate study leave of Ms. Babylyn C. Lambert and Mr. Karl John A. Galvez this school year, AY 2022-2023. Ms. Lambert will finish her PhD in Economics at Ateneo de Manila University and Mr. Galvez will finish his MSc Economics at UPLB. With this, the department personnel committee would like to request to hire two (2) part-time instructors to serve the teaching load of our two faculty on study leave.

We are hoping for your kind approval of this request.

Thank you very much.

Very truly yours,

The Department Personnel Committee:

MOISES NEIL V. SERIÑO

Member, DPC

MA. SALOME B. BULAYOG

Member, DPC and DOE Faculty

MARIA HAZEL I. BELLEZAS Chair, DPC and Head, DOE

Endorsed by:

MOISES NEIL V. SERIÑO

CME Dean

Recommending Approval:

Approved:

BEATRIZ S. BELONIAS

VP for Academic Affairs and Chair, APB

EDGARDO E. TULIN

President, VSU



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-VSU-03 v0 05-04-2020