



August 2, 2022

MS. MARIA ROBERTA MIRAFLOR

Head, Records Office

Visayas State University

Visca, Baybay City, Leyte

Subject: Authorization letter to request file copies of PDS and PDF

Dear **Ms. Miraflor**:

We, the undersigned, hereby authorize Mr. Jonel H. Ababat to request and claim file copies of each of our PDS and PDF which will be used for the upcoming internal audit.

Respectfully yours,

DHENBER C. LUSANTA

Instructor III

FE M. GABUNADA

Professor VI

PASTOR P. GARCIA

Assoc. Professor IV

JEROME O. ARRIBADO

Instructor I

MAREJEN A. VILLAREMO

Instructor I

ODELO B. BALDOS

Agricultural Technician II

REYNANTE G. MACAPANAS

Science Research Assistant

LILIBETH VICTORIA V. PAGALAN

Administrative Aide IV

GELBERTO P. VALDEVIESO

Administrative Aide III