



12 March 2024

DR. PROSE IVY G YEPES

VSU President

Visayas State University

Greetings, Ma'am!

The Visayas State University- Reserve Officers' Training Corps (ROTC) Unit, Visca, Baybay City, Leyte will be conducting the **Closing Ceremony of Cadet Officer Qualifying Course Class 01-2024 "KADASIG"** on **March 16, 2024 (Saturday) at 10 o'clock** in the morning. It is our privilege to invite you as our **Keynote Speaker** for this event and also our pleasure to showcase how we train our officers to serve the University and the motherland as well.

We are writing you this letter of **Invitation** with so much regards because we know that you are a very hardworking person and you have a really hectic schedule. However, we would be really lucky if you will merit this request.

We hope that this request merit your consideration and approval. The VSU-ROTC Unit will always be grateful for the support that you will graciously provide.

Thank you very much and more power.

Respectfully yours,

REX M PAYOT
MAJ (INF) PA
Commandant