


OBLIGATION REQUEST AND STATUS			No.: MOOE 02-101101-2022		
VISAYAS STATE UNIVERSITY			Date: Feb. 4, 2022		
Visca, Baybay City, Leyte			Fund: General Fund		
Payee:	BRENDA ME P. VALENZONA				
Office:	DBS				
Address:	Department of Biological Sciences, VSU, Visca Baybay City, Leyte				
Responsibility Center	Particulars	MFO/PAP	UACS Code /Expenditure	Amount	
	Payment of wages (Jan.1-31, 2022)	301000000	5021299000	11,068.00	
	Total			11,068.00	
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature:  Printed Name: ANALYN M. MAZO Position: HEAD, DBS Date: _____		B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: _____ Printed Name: ALICIA M. FLORES Position: Head, Budget Office Date: _____			
STATUS OF OBLIGATION					
Reference			Amount		
Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
Obligation	02-101101-2022	11,068.00	11,068.00		
Totals		11,068.00	11,068.00		
6. Mr. _____ office _____ 7. Assist to _____ documents. 8. Receives and records incoming and outgoing documents for the department. 9. Performs other functions as assigned by the department head.					

Submitted by:


BRENDA ME P. VALENZONA
 Admin Aide I-Clerk, DBS

Verified by:


ANALYN M. MAZO
 Head, DBS