

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

| Name: LORRAINE CRISTY E. CENIZA | For the Month of: | JANUAR' |
|---------------------------------|-------------------|---------|
| Department: ITEEM | Year: | 2022 |

| Day | AM | | | | | PM | | | | | | Daily | |
|-----|-----|-----|-----|-----|---|-----|------|---|---|------|--------|--------------|---------------|
| | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | Total (hours) |
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| 2 | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | |
| 7 | | | | | | | | | *************************************** | | | | |
| 8 | | | | | | | | | | | | | |
| 9 | | | | | | | | | | | | | |
| 10 | | | | | | | 1:0 | J: M | | | • | | . 4 |
| 11 | | | | | | | 1:00 | J:4 | | | | | 4 |
| 12 | | | | | | | 1:11 | 5:n | | | | | 4 |
| 13 | | | | | | | 1:00 | 2;0 | | | | | 4 |
| 14 | | | | | | | 1:00 | 7: V | | | | | 4 |
| 15 | | | | | | | | | | | | | |
| 16 | | | | | | | | | | | | | |
| 17 | | | | | | | 1:00 | 5:10 | - | | | | 4 |
| 18 | | | | | | | 1:0 | 5:17) | | | | | 4 |
| 19 | | | | | | | 100 | 2:11) | | | | | 4 |
| 20 | | | | | | | 1:0 | 1;n | | | | | 4 |
| 21 | | | | | | | 1:0 | 2; w | | 0.00 | | | 4 |
| 22 | | | | | | | | | | | | | |
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| 24 | | | | | | | 1:00 | 5:N | | | | | 4 |
| 25 | | | | | | | 1:00 | 5; 0 | | | | | 4 |
| 26 | | | | | | | 1:10 | Z: W | | - | | | 4 |
| 27 | | | | | | | 1:19 | 2:0 | | | | | 4 |
| 28 | | | | | | | 1:07 | 5:11 | | | | | 4 |
| 29 | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | |
| 31 | | | | | | | | *************************************** | | | | | 10 |
| | | | | | | | | | | G | RAND T | FOTAL | 60 |

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-lime Instructor

Printed Name and Signature of Dept. Head