



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: DESSA J. MAGALLANES

Department: ITEES

For the Month of: JANUARY

Year: 2025

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16	08:30	10:00	11:30	12:00			12:00	13:00	13:00	16:00	16:00	19:00	9.0
17	10:00	11:59					12:00	13:00	13:00	16:00			6.0
18													
19													
20	08:30	10:00	11:30	12:00			12:00	13:00					3.0
21							13:00	16:00					3.0
22	07:00	10:00					16:00	19:00					6.0
23	08:30	10:00	11:30	12:00			12:00	13:00	13:00	16:00	16:00	19:00	9.0
24	10:00	11:59					12:00	13:00	13:00	16:00			6.0
25													
26													
27	08:30	10:00	11:30	12:00			12:00	13:00					3.0
28							13:00	16:00					3.0
29													
30	08:30	10:00	11:30	12:00			12:00	13:00	13:00	16:00	16:00	19:00	9.0
31	10:00	11:59					12:00	13:00	13:00	16:00			6.0
GRAND TOTAL													63

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 TEOFANES A. PATINDOL Printed Name and Signature of Dept. Head
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