



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
12-1-00191	ENCABO	STEPHEN	OMEGA	BS-CHEM 4

Home Address : SITIO PUDLOS BRGY. SALVACION ORMOG CITY, LEYTE

Telephone Number : stephenomega15@gmail.com

Cellphone Number : 09159660675

Number of Semester in VSU: 8

☒ Graduating ☐ Not Graduating

Date Admitted in VSU : AUGUST 2018 Last term enrolled in VSU: 2nd SEMESTER A.Y. 2021-2022

Date: \_\_\_\_\_

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

ELIZABETH S. GUEVEDO

Signature of Academic Adviser  
Over Printed Name

Stephen Omega

Signature of Student

**REASONS FOR CLEARING**

☒ Graduating (Specify degree/course) BS-CHEMISTRY

☐ Financial difficulty

☐ Accepting an outside job

☐ Can't get along with students

☐ Low academic grades

☐ Other reasons (write below)

☐ Can't get along with teachers

☐ Poor/Failing health

Transfer to other school/university

☐ Death of parent or guardian

☐ Find academic work difficult

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

**Signature Over Printed Name**

1. ELIZABETH S. GUEVEDO  
Department Head

4. VICENTE A. GILOS  
Chief Librarian

7. MANOLO B. LORETO  
Dean of Students

2. MR. THERESA P. LORETO  
College Dean  
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN  
Cashier

8. EDGARDO E. TULIN  
University President

3. \_\_\_\_\_  
Graduate School Dean  
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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