



August 17, 2022

Prof. Magdalene C. Unajan
Head, Dept. of Computer Science and Technology
VSU, Visca, City of Baybay, Leyte

Dear Prof. Unajan,

Greetings from ISRDS!

Our BIDANI Extension Program is currently conducting a series of capacity building activities for our four component campuses with the aim to equip them with knowledge and skills in implementing BIDANI in their respective municipalities in partnership with the municipal LGU.

The second training is on Barangay Management Information System (BMIS) Establishment which will be conducted on August 22-23, 2022 at the ISRDS Training Room. The skills to impart to the participants are data encoding using the BMIS software, cleaning of encoded data, merging of BMIS data into a municipal MIS, and data validation and analysis.

In as much as the training entails individual computer work, electric power should ideally be uninterrupted during the two-day training. However, any power failure that may occur is beyond our control. Thus, we are considering a backup facility where our 20 trainees can move over in case of a brownout.

In view thereof, may we request for the use of a classroom in your department that can accommodate our 20 trainees with their own laptop when a brownout occurs any time within the training days. We are willing to pay for the cost of the fuel for the generator that will provide electricity to our backup venue.

Your favorable action on this request is greatly appreciated.

Thank you very much and best regards.

Very truly yours,

LILIAN B. NUÑEZ
Director, ISRDS and Program Leader, VSU-BIDANI