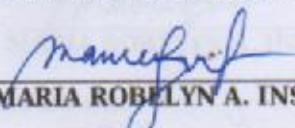


DAILY TIME RECORD **INSIK, MARIA ROBELYN A.** (NAME)

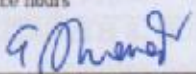
For the month of
 November 1 - 30, 2022
 Official hours for arrival and departure
 8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	9:33	1:05	1:06	7:28		8hrs
3-THU	9:08	12:18	12:18	7:02		8hrs
4-FRI	8:54	1:03	1:04	7:11		8hrs
5-SAT						Off
6-SUN						Off
7-MON	9:24	1:56	1:57	7:04		8hrs
8-TUE	9:44	12:32	12:45	7:09		8hrs
9-WED	9:17	1:24	1:24	7:25		8hrs
10-THU	9:45	12:07	12:43	9:05		8hrs
11-FRI						FL
12-SAT						Off
13-SUN						Off
14-MON	7:32	12:11	12:20	7:53		8hrs
15-TUE	9:10	12:20	12:21	6:11		8hrs
16-WED	8:22	12:28	12:30	5:22		8hrs
17-THU	8:36	12:25	12:26	6:04		8hrs
18-FRI	9:20	1:13	12:00	7:00		8hrs SUSPENDED 12:00 pm 7:00 pm
19-SAT						Off
20-SUN						Off
21-MON	8:14	12:31	12:32	6:59		8hrs
22-TUE	8:41	12:46	12:47	7:04		8hrs
23-WED						OB
24-THU	9:25	12:06	12:42	7:32		8hrs
25-FRI	8:54	1:45	2:06	7:06		8hrs
26-SAT						Off
27-SUN						Off
28-MON	8:47	1:27	1:31	6:06		8hrs
29-TUE	9:12	12:08	12:40	7:12		8hrs
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MARIA ROBELYN A. INSIK

VERIFIED as to prescribed office hours

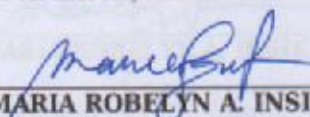

ELIZABETH S. QUEVEDO
 Department Head
 Department of Pure and Applied Chemistry

DAILY TIME RECORD **INSIK, MARIA ROBELYN A.** (NAME)

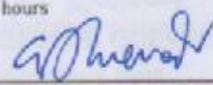
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5-SAT						Off
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I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MARIA ROBELYN A. INSIK

VERIFIED as to prescribed office hours


ELIZABETH S. QUEVEDO
 Department Head
 Department of Pure and Applied Chemistry