

DAILY TIME RECORD
CABASE, MICHELLE AUBREY D.
 (NAME)

For the month of
September 1 - 30, 2024
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:05	12:03	12:25	6:49		8hrs
3-TUE	7:57	12:05	12:27	5:25		8hrs
4-WED	7:57	12:11	12:36	5:06		8hrs
5-THU						OB
6-FRI						OB
7-SAT						Off
8-SUN						Off
9-MON	8:05	12:35	12:35	7:00	5mins	7hrs 55mins
10-TUE	8:05	12:23	12:24	5:12	5mins	7hrs 55mins
11-WED	8:08	12:08	12:08	5:31	8mins	7hrs 52mins
12-THU	6:59	12:08	12:35	7:05		8hrs
13-FRI	7:58	12:03	12:26	5:25		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:15	12:05	12:52	6:47		8hrs
17-TUE	7:55	12:16	12:46	5:08		8hrs
18-WED	7:52	12:05	12:47	5:13		8hrs
19-THU	7:36	12:18	12:40	6:41		8hrs
20-FRI	8:06	12:27	12:27	5:15	6mins	7hrs 54mins
21-SAT						Off
22-SUN						Off
23-MON	8:00	12:36	12:39	4:00		7hrs SUSPENDED 3:00 pm 5:00 pm
24-TUE	8:00	12:31	12:33	6:42		8hrs
25-WED	7:59	12:30	12:47	5:11		8hrs
26-THU	6:55	12:00	12:13	6:59		8hrs
27-FRI	7:34	12:21	12:44	5:18		8hrs
28-SAT						Off
29-SUN						Off
30-MON	6:51	12:21	12:21	6:48		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

macabasedh
MICHELLE AUBREY D. CABASE

VERIFIED as to prescribed office hours

[Signature]
ZYRA MAY H. CENTINO

Department Head
 Department of Economics