

OBLIGATION REQUEST AND STATUS NATIONAL SERVICE TRAINING PROGRAM						Serial No. : Date : August 17, 2023 Fund Cluster : NSTP Petty Cash	
Entity Name							
Payee	JOY A. BELLEN						
Office	NSTP						
Address	VSU, Visca Baybay, City Leyte						
Responsibility Center	Particulars		MFO/PAP	UACS Object Code	Amount		
NSTP	Petty Cash Advance of expenses incurred for the purchase of assorted office supplies				5,000.00		
	Total			TOTAL:	5,000.00		
A.	Certified: Charges to appropriation/alloment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal				B.	Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above	
Signature : _____ Printed Name: JOY A. BELLEN Position : Director, NSTP Office Date : _____				Signature : _____ Printed Name: ALICIA M. FLORES Position : Head, Budget Division/Unit/Authorized Date : _____			
STATUS OF OBLIGATION							
Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
						Not Yet Due	Due and Demandable
			(a)	(b)	(c)	(a-b)	(b-c)
	obligation		5,000.00			5,000.00	
					TOTAL:	5,000.00	