



October 6, 2022

DR. EDGARDO E. TULIN
President
VSU, Baybay City, Leyte

THRU: Dr. Allen Glennie P. Lambert
Executive Secretary

Dear Drs. Tulin and Lambert:

Warmest greetings from OHIA!

May I respectfully request the change of our current office name, "Office of the Head for Internal Audit" using the acronym OHIA to **Internal Audit Service (IAS)?**

RA No. 3456 dated 16 June 1962 (Internal Auditing Act of 1962), as amended by **RA No. 4177** dated 26 March 1965 (An Act to Amend Sections Two, Three and Four of Republic Act NO.3456, known as "Internal Auditing Act of 1962") that mandated the creation, organization and operation of the IAS in all government agencies to help management achieve an efficient and effective fiscal administration and assist in the performance of agency affairs and functions.

This move is to remove confusion since two VSU offices use the OHIA acronym, our office – Office of the Head for Internal Audit and the Office of the Head for International Affairs.

A simple request for your kind approval.

Yours respectfully,

MARIA TERESA A. CRUZ
Head

Recommending approval:

ALLEN GLENNIE P. LAMBERT
Executive Secretary

Approved/Disapproved:

EDGARDO E. TULIN
President