



VISAYAS
STATE UNIVERSITY

**NATIONAL SERVICE
TRAINING PROGRAM**

25 April 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City, Leyte

THRU:

Dr. Rotacio S. Gravoso
Vice President
Office of the Vice President for Academic Affairs
Visayas State University

**REQUEST FOR APPROVAL TO RESCHEDULE THE RAATI
FOR THE VSU ROTC UNIT TO MAY 26, 2025**

Dear President Yepes:
Greetings of peace!

I respectfully write to request your approval to reschedule the conduct of the Regional Annual Administrative Tactical Inspection (RAATI) for the Visayas State University (VSU) ROTC Unit, originally set for May 18, 2025, to a new date—May 26, 2025—as per the IMPLAN of the 804th Community Defense Center.

The RAATI is an annual activity mandated by the Philippine Army Reserve Command to evaluate the administrative efficiency, training management, proficiency, and overall operational readiness of all active ROTC units in the region. This inspection is a culmination of year-round training and requires significant preparation, coordination, and rehearsal by both the ROTC unit and the university.

We earnestly request this rescheduling for the following significant reasons:

- The originally scheduled date of May 18, 2025, falls too soon, providing our unit with insufficient preparation time. This is further compounded by the "close week," which restricts our ability to request special formations before the event. Additionally, several meetings and preparations have been suspended due to holidays and the upcoming election day.
- If the RAATI is held on May 24, 2025, our students will be immediately coming off their final exams, leaving them unprepared and fatigued. The nature of the RAATI requires synchronized movements and mastery of various military stakes, which can only be achieved through adequate rest and a final rehearsal.

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