

January 23, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. Santiago T. Peña Jr.**

Vice-President for Research, Extension, and Innovation

Dear **Dr. Peña**,

This is to recommend the appointment of **Ms. Chinelo M. Cardano** as **Study Leader** of "**Identification and Isolation of Fungus from the Infected Wild Population and Inoculation in *Aquilaria*-based Agroecological Production Systems to Induced Agarwood Formation**", Study 4 of the research project entitled "*Ecological Assessment and Conservation of *Aquilaria malaccensis* Through Sustainable Agarwood Production in Leyte Island, Philippines (ECoSAP)*", charged to the Internationalization Program, Project Code: VSU-IP-2021-9, subject to availability of funds, effective immediately until December 31, 2025, without honorarium.

As Study Leader, Ms. Cardano will perform the following responsibilities with appropriate workload unit equivalent:

1. Exercise supervision and control in the implementation of the study;
2. Conduct assessment on agarwood formation fungal infection of *Aquilaria* spp. in wild populations;
3. Determine and isolate the fungus that induced agarwood formation in wild populations;
4. Develop and evaluate the efficiency of the fungus to induce agarwood formation in plantations;
5. Submit to OVPREI, through the Project Leader, the following:
 - a. Report on the significant outputs/outcomes of the research;
 - b. Quarterly research progress reports to the OVPREI-RPO;
 - c. Midyear research progress reports every 1st week of July of every year;
 - d. Annual research progress reports every 1st week of January of the succeeding year;
6. Present the research highlights or papers during the Research In-house Review and Evaluation;
7. Present a paper in the regional/national R&D Symposia/fora (*as scheduled by Consortium/National agency concerned with prescribed standard format*);
8. Submit terminal report three (3) months after completion of the research project;
9. Publish articles of significant research findings in indexed/peer-reviewed journals.

Thank you for your continued support to the Institute.



**INSTITUTE OF TROPICAL ECOLOGY AND
ENVIRONMENTAL SCIENCE**

Faculty of Forestry and Environmental Science

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Very truly yours,

MARLITO M. BANDE
Project Leader, ECoSAP

Conformé:

CHINELO M. CARDANO
Instructor I
Advanced Research and Innovation Center (ARIC)

Endorsed by:

RENEZITA S. COME
Dean, Faculty of Forestry and Environmental Science (FFES)

Noted:

Certified Funds Available:

IVY C. EMNACE
Director for Research

ALICIA M. FLORES
Head, Budget Office

Recommending Approval:

SANTIAGO T. PEÑA JR.
VP for Research, Extension, and Innovation

cc: OVPREI (VP)
OVPREI (RPO)
Budget Office (File)
RSPPRO (File)
FFES (Dean)
ITEES (File)
ARIC (Head)
CMCardano

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.