KEVIN NICK I. BAND IBAS
(Name)

For the month of: Official hours for arrival

and departure

February 2021

Regular days

Saturdays

D	A	A.M.	P.	M.	UNDER	RTIME
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	8:00	12:10	12:50	17.13		
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4	8:00	12:07	12:45	17:03	- /	
5	8:00	12:00	12:50	17:05		
6	SATURE	My				
7	CUNDA	1				
8	8:00	12:00	12:55	17:05		
9	8:00	12:02	12:58	17:04		0
10	8:00	12:00	12:50	17:10		M
11	8:00	12:00	1235	17:05		
12	HOUD4					
13	SATURO	AY		_		
14	SUNDA	/				
15	8:00	17:02	12:56	17:10		
16	8:00	12:00	12:50	17:00		
17	8:00	12:01	12:47	17:06		
18	8:00	12:00	12:50	17:10		
19	8:00	12:00	12:55	17:00		
20	SATUR	AY				
21	SUNDA	У				
22	8:00	12:00	12:55	17:65		
23	8:00	(2:05	12:54	17:07		
24	8:00	12:00	12:50	17:00		
25	HOUDE					
26	7:59	12:10	12:58	17:25	1	
27	SATULD	AY				
28	SUNDA	Y				
29					-	
30						-
31						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

GLENN F. JANSALIN In - Change

DAILY TIME RECORD

KEVIN NICK S. BANDIBAS

February For the month of: Official hours for arrival

2621

Regular days Saturdays

and departure

A.M. P.M. UNDERTIME D Arrival Departure Arrival Departure His Min 8:00 12:10 1 12:50 17:13 8:00 12:05 12:50 12:55 12:07 12:40 4 17:02 5 12:00 12:50 CATURDAY 6 CUNDAY 12:55 12:00 12:58 17:04 9 12:02 12:00 12:50 10 12:55 11 12:00 HOUDBY 12 SATUNDAY 13 SUNDAY 14 12:56 12:02 15 12:00 12:50 17:00 12:01 12:47 17:06 17 12:00 12:50 1 18 12:00 19 12:55/7:00 SATURDAY 20 SUNDAY 21 8:00 22 12:00 12:55 17:05 8:00 12:00 12:54 17:07 23 8:00 12:00 12:50 17:10 24 4040AY 7:59 h:10 25 12:58 /7:25 26 SATURDAY 27 CHND 28 29 30

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed affice hours

31

LENN F. JANSALIN

Civil	Service	Form No. 4				4	Civi	Service	Form No. 4				
KEVIN MICK S. BANDIBAS									RECORD				
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			(145-rivi	-)			11			(NAM	E)		
For	the mont	th of Sept	lember	2021			For	the month	n C.	1-1	2		
Offic	cial hours	for arrival		Regular da	vs.		Offi	rial hours	for arrival	emser	2 ₆₂ / (Regular da		
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2	WFH						1	WFH					
3	WFH						2	WFH					
4	SATUR	nev					3	WFH					
5	SUNDA	iv/					4	SATUL	LDAY				
6	WFH	1					5	SUNI	AY				
7	WFH						7	WF4/					
8	WEH						8	WFH					
9	WFH							WFH					
10	WEH						10	WFH					
11	SATUL	RDAY	_				11	SATY	PDAY				
12	SUMBI	47					12	SYND	AV				
13	WFH						13	WFH	-				
14	WFH						14	WFH					
15	WFH						15	WFH					
18	WFH						16	WFH					
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18	SATURI	DAY					18		RDAY				
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24	WFH							WFH					
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-	WFH						28	WFH					
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31							30	WFH					
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10	ertify on	my honor ti	hat the a	bove is a to	ue and	correct	10	ertify on	my bonor #	not the c	bove is a t	0.00	
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made	daily at	the time of	arrival ar	nd departur	e from	office.	made	daily at t	he time of	arrival a	nd departu	no from	office
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	VER	FIED as to	the pres	cribed office	hours			VERIF	IED as to	he pres	cribed office	e hours	
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			In-Charg	e						n-Charg	8		
		2 7/9	in-Charg	e							-		-

KEVAN NICK S. BANDIBAS (Name)

October 2021 For the month of: Official hours for arrival Regular days and departure Saturdays

D	,	4. M.	P.	M.	UNDE	RTIME
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	WFH					
2	SATUR	DAY				
3	SUNDA	Y				
4	WFH			-		
5	8:00	12:00	12:50	17:05		
6	8:00	12:00	12:20	17:05		
7	8:00	12:00	12:55	17:10		
8	8:10	12:00	12:50	17:10		
9	SATUR					
10	CUNDA	V				
11	WFH					
12	WFH					
13	WFH					
14	WFH					
15	WFH	54.4				
16	SATUR					
17	SUNDA		In Pr	177110		
18	8:00	12:00	12:50	17:10		
19	HOLIDA	(2:00)	12:50	17:0S		
20			101 00	PTIGO		-
21	8:00	12:00	12:55	17:05		
22	8:00 SATUNO		10.40	17.05		
24	SUNDI					
25	8:00	12:03	12:59	17:05		
26	WFH	105	10.4	17.00		
27	8:00	12:00	12:50	17:00		
28	8:00	12:00	12:55	17:05		
29	8:00	12:01	12:59	17:05		
30	SATURD	N	1-157	17.03		1 1
31	SUNDA	V				

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge

DAILY TIME RECORD

KEVIN NICK S. BANDIBAS

For the month of:	October	2021	
Official hours for arrival		Regular days	
and departure	1	Saturdays	

D		A.M.	Р	M.	UNDE	ERTIME
A	Arrival	Departure	Arrival ,	Departure	Hrs.	Min.
1	WFH					
2	SATUL	DAY				
3	SUNDI					
4	WIFH	/				
5	8:00	12:00	12:50	17:05		
6	8:00	12:00	12:50	17:05		
7	8:00	12:00	12:55	17:10		
8	8:00	(2:00)	12:50	17:00		
9	SATURY					
10	SUNDA	/				
11	WFB					
12	WFH			-		
13	WFA					
14	WFH					
15	WFH					
16	SATUR					
17	SUNDA					
18	8:00	12:00		17/10		
19	8:00	12:00	12:50	17:05		
20	HOLLD					
21	8:00	12:00	12:55	17:00		
22	8:00	12:00	12:50	17:60		
23	SATUR					
24	SUNDA					
25	8:00	12:03	12:59	17:05		
26	WFH					
27	8:00	12.00	12:50	17:00		
28	F:00	12:00	12:55	17:05		-97
29	8:00	12:01	12:59	17:05		
30	SATUR					
31	SUNDA	У				

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge

KEVW NICK S. BANDIBAS
(Name)

For the month of: NOVEMBER

2021

Official hours for arrival and departure

Regular days Saturdays

		***			-	-
D		A.M.		P.M.	UNDER	STIME
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	HOUD	XY				
2	8:00	12:W	12:50	17:10		
3	WFH			1		
4	WFH					
5	8:00	12:00	12:50	17:00)		
6	SATUR	DAY				
7	SUND.					
8	40410	MY				
9	8:00	12:00	12:55	17:15		
10	WF4					
11	WFH					
12	8:00	12:00	12:50	17:05		
13	SATURI					
14	SUNDA	Y				
15	8:10	12:00	N:53	17:04		
16	SICK LE					
17	8:00	12:00	12:50	17:10		
18	8:00	12:00	12:55	17:05		
19	8:00	12:00	12:50	17:15		
20	STURDAY					
21	SUMDAY					
22	8:00	12:00	12:50	17:05		
23	8:00	12:00	12:55	17:00		
24	8:00	12:00	12:55	17:00		
25	8:60	12:00	12:50	17:10		
26	8:00	12:00	12:50	17:00		
27	SATUR					
28	SUNDA					
29	8:00	12:00	12:50	17:10		
30	HOUDI	У				
31						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge

DAILY TIME RECORD

KEVIN NICK S. BANDIBAS
(Name)

For the month of: NOVEMBER 2021 Official hours for arrival Regular days and departure Saturdays

		A.M.		P.M.	1000	- DELLO
DA		T		CIVI.	UND	ERTIME
Ŷ	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	HOUD	AY				
2	8:00		12:50	17:10		
3	WFH					
4	WFH					
5	8:00	12:00	12:50	17:00		
6	SATUR	DAY				
7	SUNDA	Y				
8	HOLLDA					
9	8:00	12:00	12:55	17:55		
10	WFH					
11	WFH					
12	8:50	12:00	12:50	17:05		
13	SATUR	DAY				
14	SUND				-	-
15	8:00	12:00	12:53	17:04		
16	SICK U					
17	8:00	12:00	12:50	17:10		
18	8:00	12:00	12:55	17:05		
19	8.00	12:00	12150	17:15		
20	Section of the latest designation of the lat	MY				
21	-SUNDA		-			
	8:00	12:00	12:50	17:05	-	
23	8:00	12100	12:55	17:00		
25	8:00	12:00	12:55	17:00		
26	8:00	12:00	12:50	17:10		
27	JATURD	12:00	12:50	17:00		1
28	JUNDA	1/				10
29	8:00		1-1-1	100		
30		12:00	12:50	17:10		
31	HOLIO	K)				
9.1						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

ELIZABETH S. QUEVEDO

KEVIN MCK S. BANDIBAS
(Name)

December For the month of: 2021 Official hours for arrival Regular days and departure Saturdays

		A.M.	1			
D	-	1,701	P	М.	UNDE	RTIME
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	8:00	12:00	1/2:55	17:00		
2	7:50	12:00	12:50	/7:08		
3	8:00	12:00	12:00	17:00		
4	SATUR					
5	SUND!					
6	7:30	12:00	12:50	17:05		
7	8:00	(2:00)	12:50	17:00		
8	HOLLD					
9	8:00	12:00	12:55	17:00		
10	8:00	12:00	12:55	17:10		
11	SATUR	DAY				
12	SUND	ly				
13	8:00	12:00	12:55	17:05		
14	8:00	12:00	12:50	17:10		
15	8:00	12:00	WORK J	USPANSO	N	
16	WORK	SUSPEM	78N			
17		SUSPEN.	ION			
18	SATURA	AY				
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20	CALAMI					
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22	SICK L	AVE				
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24	VACATO	W LEAVE				
25	CATUA	DAY				
26	SUNDY	Y				
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29	TEAL	HELLS LE	IVE			
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31	/					

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge

DAILY TIME RECORD

KEVIN NICK S. BANDIBAS

For the month of:	December	2021	
Official hours for arrival		Regular days	
and departure	1	Saturdays	

	1					
D		A.M.	Р	.М.	UNDE	RTIME
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
	E. 10	10.0	100000		. 10130	
1	8:00	12:00	12:15	17:60		
2	7:50	(2100	12:50	17:00		
3	8:00	12:00	12:50	17:00		
	SATUR			-		
5	SWDA	The same of the sa	1 1 1	-		
6	7:30	12:00	12:50	17:0I		
7	8:00	12:00	12:50	17:00	_	
9	8:00 8:00		13.1 44	In a		
10	8:00	12:00	12:55	17:00		
11	SATUR	12:00	12:55	17:10		
12	SUNDA	WAY.				
13	2:00	12:00	12:00	D: de	-	
14	8:00	12:00	12:55	17:10		
15	8:00	12:00	14100 +	SUSPER.	con-	
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18	SATHE	DAV			-	
19	JUNDA	V				
20		TY LEAVE				
21	CHARL	TY LEAVE				
22	SICK	ENF				
23	SICK					
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25	SATURA					
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31	1-					

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge





Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63-563-7747 Email: dopec@vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

(September 1-30, 2021)

This is to certify that the undersigned, KEVIN NICK S. BANDIBAS, was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
1 September	Set-up Communication platform with students for all subjects handled this semester via encoding into Google Contacts and adding to	8.0
2021	Google Space Class Group Chat: Chem 1n R157 - 13 students (1 Group of Contacts and Group Chat) Chem 1n R156 - 29 students (1 Group of Contacts and Group Chat) Chem 2 R207 - 29 students (1 Group of Contacts and Group Chat)	
	Chem 2 R207 - 29 students (1 Group of Contacts and Group Chat) Chem 118 (R299, R306) and Chem 118.1 (R300 and R307) - 49 students (1 Group of Contacts and	20
	Group Chat) Prepared Activity #1 for Chem 118 and sent to students for answering.	3.0
2 September 2021	Revised existing Chem 1n OBE Course Syllabus	12.0
3 September 2021	Edited Resources and Lessons for Modules 1 to 3 of Chem 1n in VSUEE and preparing powerpoint presentations for Lessons 1.1 - 1.4 Attended the VSU Chemical Society Meeting	8.0
C to 0	Departed New Charact Analytical Character CDE Co. C. II.	2.0
6 to 8 September 2021	Prepared New Chem 2 - Analytical Chemistry OBE Course Syllabus	24.0
9 September	Consultation and answering of questions from Chem 1n students R157 via Google Space Group Chat	1.5
2021	Consultation and answering of questions from Chem 1n students R157 via Google Space Group Chat	1.5
	Prepared Chem 2 - Lesson 1.1 Powerpoint Presentation	3.0
40	Prepared powerpoint presentations for Lessons 2.1 for Chem 1n	3.0
10 September	Checked Assessments 1.1, 1.2, and 1.3 in VSUEE and updated class record for Chem 1n - R157 (13 students)	4.0
2021	Checked Assessments 1.1 and 1.3 in VSUEE and updated class record for Chem 1n - R156 (29 students)	2.0
	Prepared Chem 2 - Lesson 1.2 Powerpoint Presentation	3.0
13 - 15 September 2021	Prepared New Chem 118 - Inorganic Chemistry II OBE Syllabus	24.0
16 September	Prepared Activity # 2 for Chem 118 - Inorganic Chemistry II and sent to students for answering.	3.0
2021	Checked Assessment 1.2 in VSUEE and updated class record for Chem 1n - R156 (29 students)	4.0





Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63-563-7747 Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

17	Checked Assessment 1.4 in VSUEE and updated class record for	3.0
September 2021	Chem 1n - R157 (13 students) Checked Assessment 1.4 in VSUEE and updated class record for Chem 1n - R156 (29 students)	6.0
20 September	Updated Chem 1n VSUEE VC in accordance to prescribed format by the University's OIMD	3.0
2021	Prepared Chem 118 VSUEE VC in accordance to prescribed format by the University's OIMD	3.0
	Prepared powerpoint presentations for Lessons 2.2 for Chem 1n	3.0
21 to 23 September 2021	Prepared New Chem 118.1 - Inorganic Chemistry II (Laboratory) OBE Course Syllabus	24.0
24	Attended the VSUFA meeting	4.0
September 2021	Prepared Chem 118.1 VSUEE VC in accordance to prescribed format by the University's OIMD	3.0
	Consultation with Academic Advisees and assisting them for their DOST JLSS Application	1.0
27 September	Updated Chem 2 VSUEE VC in accordance to prescribed format by the University's OIMD	3.0
2021	Checked Lesson 2.1 Outputs and updated class record for Chem 1n students R157 (13 students)	2.0
	Prepared powerpoint presentations for Lessons 2.3 to 2.4 for Chem 1n	4.0
28 September	Checked Lesson 2.2 Outputs and updated class record for Chem 1n students R157 (13 students)	2.0
2021	Checked Lesson 2.1 Outputs and updated class record for Chem 1n students R156 (29 students)	4.0
29 September	Prepared Activity # 3 for Chem 118 - Inorganic Chemistry II and sent to students for answering via VSUEE VC.	2.0
2021	Consultation and answering of questions from Chem 118 students via Google Space Group Chat	1.0
	Checked Activities 1 and 2 outputs of Chem 118 students and updated class record	6.0
30 September	Conducted Virtual Class Meeting as consultation and preparation for 1st Long Exam for Chem 1n Students R157 (10-11:30)	1.5
2021	Conducted Virtual Class Meeting as consultation and preparation for 1st Long Exam for Chem 1n Students R156 (16:00-17:30)	1.5
	Checked Lesson 2.2 Outputs and updated class record for Chem 1n students R156 (29 students)	4.0

Total Points to be delivered during WFH (No. of days x 8 hrs) = 176.0

Less: Total Output Points accomplished/delivered = 187.0

Number of hours (undertime) = 0.0







Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63-563-7747 Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

Submitted by:

KEVIN NICK S. BANDIBAS Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC

Approved:

MA. THERESA P. LORETO Dean, CAS





Visca, Baybay City, Leyte, PHILIPPINES Telefax:

Email: @vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

(October 2021)

This is to certify that the undersigned <u>KEVIN NICK S. BANDIBAS</u> was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points	
October 1 & 4, 2021	Prepared Module 4 powerpoint presentations, recorded video lectures, and assessments, and prepared 1st Long Exam in Chem 1n	16	
October 11-12 2021	Checked 1st Long exam in Chem 1n (R157 and R156) and updated class records	16	
October 13-14, 2021	Checked Assessment 2.3, 2.4, and 3.1 for Chem 1n (R157 and R156) and Activity #1 in Chem 118 and updated class records	16	
October 15, 2021	Checked Assessment 3.2 in Chem 1n (R157 and R156) and Activity #2 in Chem 118 and updated class records	8	
October 26, 2021	Checked Assessment 4.1, 4.2, 4.3.1, 4.3.2 in Chem 1n (R157 and R156) and updated class records	8	
	TOTAL OUTPUT POINTS DELIVERED	64	

Total Points to be delivered during WFH (No. of days x 8 hrs) = 64									
	Fotal	Pointe	to h	a dalivarad	during	WEH INA	of days	v Q hrel =	64

Less: Total Output Points accomplished/delivered = 64

Number of hours (undertime) (_____)

Submitted by:

KEVIN NICK S. BANDIBAS Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC



1Vision: Mission:







Visca, Baybay City, Leyte, PHILIPPINES Telefax:

Email: @vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

respunde of the Philippines

(November 2021)

This is to certify that the undersigned <u>KEVIN NICK S. BANDIBAS</u> was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
November 3 – 4, 2021	Prepared Module 5 powerpoint presentations, recorded video lectures, and assessments, and prepared 2 nd Long Exam in Chem 1n	16
November 10 - 11, 2021	Checked Assessment 2 nd Long Exam in Chem 1n (R157 and R156) and Activity #3 in Chem 118 and updated class records	16
	TOTAL OUTPUT POINTS DELIVERED	32

Total Points to be delivered during WFH (No. of days x 8 hrs) = 32

Less: Total Output Points accomplished/delivered = 32

Number of hours (undertime)

Submitted by:

KEVIN NICK S. BANDIBAS Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC

Approved:

MA. THERESA P. LORETO Dean, CAS



1Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

1. OFFICE/DEPT./DIVISION	Name (Last)		(First)	(Middle)
DOPAC	Bandibas		Kevin Nick	Suan
3. DATE OF FILING	4. POSITION			5. SALARY (Monthly)
11/17/2021		Instruc	tor I	
	6.	DETAILS OF	APPLICATION	
a TYPE OF LEAVE TO BE AV	Annual Control of the		6.b DETAILS OF	LEAVE.
□Adoption □Mandatory/Force □Maternity □Maternity - 7 days Transferance □Maternity - additional 15 of □Monetization □Parental (Solo Parent) □Paternity □Rehabilitation (Sec. 55, Rule XV □Sabbatical □Slick □Special Emergency (Calant) □Special Leave Benefits for □Special Leave Privilege □Study □VAWC (RA No. 9262 / CSC MC No. □Vacation Others:	erable to father/all days for single mo 1. Omnibus Rules Impleme nity) women	ther	In case of vacation Within the Ph Abroad (Pls. 3) In case of Sick lest In Hospital (Pixible Phina Patient (In Case of Special (Specify Illness) In case of Study Incase	on/Special Privilege leave: nilippines: Specify): ave: Pls. Specify): Pls. Specify): At Home I Leave Benefits for Women: leave: f Master's Degree xamination Review of Leave Credits
Inclusi	AYS APPLIED FOR day ve Dates - 11/16/2021	6.d COMMUTATI Requested BA		
	7 DETAI	I C OF LOTIO	N ON APPLICATION	
a CERTIFICATION OF LEAVE		LS OF ACTIO	7.b RECOMMENI	
AS of: November 2021	GILLDIIG		7.D RECOMMENT	DATION:
Total Earned Less this Application Balance	Vacation Leave	Sick Leave	☐ For Approva	
REGINA Office of the Head of Pr	C. BIBERA ayroll and Leave E	Benefits	The second second	LIZABETH S. QUEVEDO ent of Pure and Applied Chemistry
c APPROVED FOR: day(s) with pay day(s)thers (Specify):	(s) without pay		7.d DISAPPROVE	D due to:
	4	EDGARDO I (Printed Name as University P	d Signature)	



VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

1. OFFICE/DEPT./DIVISION	Name (Last)		(First)	(Middle)
DOPAC	Bandibas		Kevin Nick	Suan
3. DATE OF FILING	4. POSITION			5. SALARY (Monthly)
01/17/2022		Instruc	torI	
	6.	DETAILS OF	APPLICATION	
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Inclusi	days ve Dates - 12/21/2021		Not Requested NDIBAS, KEVIN NICK S. (Signature of Applicant)	
	7. DETAI	LS OF ACTIO	N ON APPLICATION	ON
7.a CERTIFICATION OF LEAVE AS of: January 2022	CREDITS		7.b RECOMMENI	
Total Earned Less this Application Balance REGINA Office of the Head of Po	Vacation Leave C. BIBERA ayroll and Leave F	Sick Leave		
7.c APPROVED FOR:	(s) without pay		7.d DISAPPROVE	D due to:
	4	EDGARDO I	ed Signature)	



VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

1. OFFICE/DEPT./DIVISION	Name (Last)		(First)	(Middle)
DOPAC	Bandibas		Kevin Nick	Suan
3. DATE OF FILING	4. POSITION			5. SALARY (Monthly)
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*	m parmers	TO OF LOTTO	I ON ABBUTO LOS	
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Office of the Head of Po	C. BIBERA ayroll and Leave F	Benefits		LIZABETH S. QUEVEDO ant of Pure and Applied Chemistry
.c APPROVED FOR:day(s) with payday Others (Specify):	(s) without pay	00	7.d DISAPPROVE	D due to:
	f	EDGARDO I	id Signature)	



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1. OFFICE/DEPT/DIVISION	Name (Last)		(First)	(Middle)
DOPAC	Bandibas		Kevin Nick	Suan
3. DATE OF FILING	4. POSITION			5. SALARY (Monthly)
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	6.	DETAILS OF	APPLICATION	
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Inclusi	YS APPLIED FOR day ve Dates - 12/24/2021		BAN	Not Requested NOIBAS, KEVIN NICK S. Signature of Applicant)
	7 DETAI	I C OF ACTION		
7.a CERTIFICATION OF LEAVE AS of: <u>December 2021</u>		Sick Leave	7.b RECOMMEND.	
Total Earned Less this Application Balance			☐ For Disapprov	val due to:
REGINA Office of the Head of Po	C. BIBERA ayroll and Leave F	ELIZABETH S. QUEVEDO Department of Pure and Applied Chemistry		
7.c APPROVED FOR: day(s) with payday(Others (Specify):	(s) without pay		7.d DISAPPROVED	due to:
	4_	EDGARDO I (Printed Name as University P	E. TULIN ad Signature)	