

ORMOC ALUMINUM CONCEPTS CORPORATION Supplier : Address : Brgy. Cogon, Ormoc City, Leyte TIN:		P.O No: GF-2022-04-0204 Date: April 22, 2022 P.R No.: GF-2022-03-00198 Mode of Procurement: NP-Small Value Procurement			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus Delivery Period: Within 30 calendar days upon receipt of P.O.		Delivery Term: FOB-VSU Baybay Payment Term: As per cost of items delivered			
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	lot	Fixed glass for OGS	1	5,800.00	5,800.00
		Specifications:			
		2 units 1.20 x 1.20 fixed glass			
		Note: Including Labor Installation			
		XX			
		Purpose: For installation of fixed glass at Graduate School. Intended: ODPP			
TOTAL:					5,800.00
Total Amount in Words: FIVE THOUSAND EIGHT HUNDRED PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
<div style="display: flex; justify-content: space-between;"> <div> Conforme: _____ Supplier's signature Over Printed Name _____ Date </div> <div style="text-align: right;"> Very truly yours, EDGARDO E. TULIN _____ President </div> </div>					
Fund Cluster: _____ Funds Available: _____			ORS/BURS No. : _____ Date of ORS/BURS: _____ Amount: _____		
NICK FREDDY R. BELLO OIC-Head, Accounting Division					