



**VISAYAS**  
STATE UNIVERSITY

## NATIONAL SERVICE TRAINING PROGRAM

06 March 2025

**PROSE IVY G. YEPES**

President

Visayas State University

Visca, Baybay City, Leyte

Through: **MOISES NEIL V. SERIÑO**

VP for Admin and Finance

**ALELI A. VILLOCINO**

VP for Student Affairs Services

**Dear Madame President:**

This has reference to the program of expenditures (POE) of the CWTS for the 2nd Semester, SY: 2024-2025. The CWTS unit of the National Service Training Program of the Visayas State University Baybay City Campus program of expenditures includes its CWTS Training Procurement and CWTS Services Supports. Financial support required for the said activities is necessary to achieve the goal of the unit.

In this connection, may I therefore request your kind approval for the program of expenditures (POE) of the CWTS, 2nd semester of SY 2024-2025 herein attached amounting to 192,780.00 charged to the VSU CWTS Trust Fund. This requested amount is based on the total number of enrolled CWTS students this current semester 1190 at 180 pesos per student.

Thank you and may this request merit your kind approval.

Truly yours,

Certified availability of funds:

**LOREGIN S. PUGOSA**

CWTS Coordinator

**ALICIA M. FLORES**

Head, Budget Office

Recommending Approval:

**DARIO P. LINA**

Director, NSTP Office

**ALELI A. VILLOCINO**

VP for Student Affairs Services

**MOISES NEIL V. SERIÑO**

VP for Admin and Finance

Approved:

**PROSE IVY G. YEPES**

President

**NSTP OFFICE**

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