



REQUEST FOR INFORMATION/RECORD

Date: Jan 17, 2022

Name of Requestor: JAIME B BERONDO
Address: PANGASUGAN BAYBAY CITY
Contact Number: _____ E-mail address: _____
Proof of Identity: _____ ID No.: Y00104
Requested Information: SERVICE RECORD
CERTIFICATE OF EMPLOYMENT

No. of copies: 3 copies EACH

Reason & intended use of requested information/document

for Retirement

[Signature]
Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. _____ Date: _____ Amount: _____

Disapproved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval:

