



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

January 03, 2025

Dr. Rotacio S. Gravoso

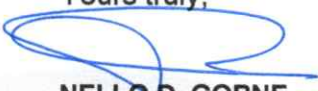
Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Gravoso:

Please be informed that I entrusted to Mr. Quimson R. Cañete, a regular faculty member of the department, my class records and other documents of the students under me in the first semester 2024-25 as my contract as Adjunct Professor has ended effective December 13, 2024.

I authorize Mr. Cañete to answer queries of my students regarding their grades and other academic concerns.


Yours truly,


NELLO D. GORNE
Adjunct Professor, DA

Certified received the documents as stated:


QUIMSON R. CAÑETE
Faculty, DA

Recommending Approval:


LUZ G. ASIO
Head, DA

SUZETTE B. LINA
Dean, CAFS

Approved:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs

cc: Office of the University Registrar

DEPARTMENT OF AGRONOMY

Visayas State University, PQUV+97H Baybay City,
Leyte

Email: agronomy@vsu.edu.ph

Website: www.vsu.edu.ph

Phone: +63 53 565 0600 Local 1013



Management
System
ISO 9001:2015
www.tuv.com
ID: 9109058749



Page 1 of 1
FM-VSU-03
V03 06-06-2024
No. DA-C-24-25-11