



ACCOMPLISHMENT REPORT

FEBRUARY, 2022

This is to certify that the undersigned **JOCELYN T. CO** was on approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Point
February 7, 10-11, 2022	• Encoded figures for the Utilization of Income Second Semester SY: 2021-2022 for UADCO Proposal	20
	• Facilitated in making draft for the request of Nursing Dept. (FLR) and 2022 Cultural Allowance	4
TOTAL OUTPUT POINT DELIVERED		24

Total Point to be delivered during WFH (No. of days x 8 hours) = 24 HRS

Less: Total Output Point accomplished/delivered = 24

Number of hours (under time) (nil)

Submitted by:


JOCELYN T. CO
Admin. Aide VI

2/1/22

Recommending Approval:


LOUELLA C. AMPAC
Financial Management Director

2/1/22

Approved by:

DANIEL LESLIE S. TAN
VP for Admin. and Finance