



February 23, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
Vice-President for Research, Extension and Innovation

Dear **Dr. Tulin**,

This is to recommend the appointment of **Mr. Lourd Franz M. Gabunada** as **Study Leader** of the research entitled “**DNA Barcoding and Chemical Profiling of *A. malaccensis* in Plantations and Wild Populations in Leyte Island**”, study 5 of the research project entitled “**Ecological Assessment and Conservation of *Aquilaria malaccensis* Through Sustainable Agarwood Production in Leyte and Biliran Islands, Philippines (ECoSAP)**” (**Project Code: VSU-IP-2021-9**), charged to the Internationalization Program, subject to availability of funds, effective January 1, 2023 until December 31, 2023, with equivalent workload units, renewable every year until the completion of the project.

As Study Leader, Mr. Gabunada is expected to perform the following responsibilities:

1. Analyze and compare chemical profiles of agarwood derived from *Aquilaria malaccensis* of different grades or quality using simple and cost-effective methods.
2. Submit to OVPREI, through the Project Leader, the following:
 - a. Report on the significant outputs/outcomes of the research;
 - b. Quarterly research progress reports to the OVPREI-RPO (**Attachment 1**);
 - c. Midyear research progress reports every 1st week of July of every year (**Attachment 2**);
 - d. Annual research progress reports every 1st week of January of the succeeding year (**Attachment 3**);
3. Present the research highlights or papers during the Research In-house Review and Evaluation (**Attachment 4**);
4. Present a paper in the regional/national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**);
5. Submit terminal report three (3) months after completion of research project (**Attachment 5**);
6. Publish articles of significant research findings in indexed/peer-reviewed journals.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

Very truly yours,

MARLITO M. BANDE
Project Leader, ECoSAP

Conformé:

LOURD FRANZ M. GABUNADA
Assistant Professor
Department of Biotechnology

Certified Funds Available:

ALICIA M. FLORES
Head, Budget Office

Endorsed by:

DENNIS P. PEQUE
Dean, College of Forestry and
Environmental Science (CFES)

Noted:

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

c.c.: OVPREI (VP)
OVPREI (RPO)
Head, Budget Office
Head, Dept. of Agronomy
Dean, CFES
LFMGabunada.
RSPPRO
ITEEM-File