



December 10, 2021

**DR. EDGARDO E. TULIN**

*President*

Visayas State University  
ViSCA, Baybay City, Leyte

Dear Sir:

Warm greetings!

CHED, DOH and IATF Region 8 will come to the university on Dec. 13-14, 2021 for Site Inspection Visit on the opening of limited face-to-face classes of the university. In this regard, I would like to request approval from your office for the use of the ground floor of the Center for Continuing Education as the venue for the Pre-Conference on Dec. 13 at 11:00 a.m and Post-Conference of the Inspection Team and the Committee Members on Dec. 14, 2021 at 1:00 p.m.

Looking forward to your favorable action on this request.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "B. Belonias".

**BEATRIZ S. BELONIAS**

Vice President for Academic Affairs