



**REQUEST FOR INFORMATION/RECORD**

Date: 6/30/2022

Name of Requestor: Diana Christa G. Mijloza

Address: Popobacion Zone 1, Baybay City, Leyte

Contact Number: 09178919398 / VSU-DGE

E-mail address: \_\_\_\_\_

Proof of Identity: Driver's License

ID No.: #12-18-000976

Requested Information:

✓ Service Record

✓ Certificate of Leave Without Pay

No. of copies: 1 (each)

Reason & intended use of requested information/document

GSIS processing

Diana Christa G. Mijloza

Name & Signature of Requestor/Representative

**Action on the request:**

Approved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0015285 Date: 6/30/22 Amount: 201

Disapproved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: