

## OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 569 7106; Local 1003 Email Address: ovpea@vsu.edu.ph Website www.vsu.edu.ph

## ARRANGEMENT FOR CLASS(ES) MISSED

(To be attached to Application for Leave Form and/or Travel Order/Request)

Name of Faculty		Department		Date of Filing	
ANATOLIO N. POLINAR		DFS		February 23, 2022	
Subject(s) Taught	Class Schedule	No. of Student	Arrangement for classes missed/ to be missed		
FSci112 Morphology, Taxonomy and Dendrology  FGov136n Forestry Extension, Communication and Knowledge	MW 14:00- 15:00 Lec MW 5:00- 6:00 Lec MW 7:00- 10:00 MW 10:00- 13:00 Lab TTh 13:00- 16:00 Lab MW 16:00- 17:00 TTh 13:00- 14:00 M13:00- 16:00 W 13:00- 16:00	18 30 16 25 30 9 28 5 30 6	No classe	es affected	
Reason(s) of:  a. Leave: Date(s) March 4. 20 VacationSickothers (Pls. specify) FL	22	b. Travel:	Date(s)_		
Conforme:		Prepared by:			
Name & Signature of person taking over the classes(s)			ANA Name & Sig	TOLIO N. POLINAR mature of Instructor/Professor	
Approved t	oy:	vit.			
	DENN Name & Signatur Date	IS P. PEQU re of Immediat	E e Supervisor		

\*to be accomplished in 2 copies

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.