





ARRANGEMENT FOR CLASS(ES) MISSED

(To be attached to Application for Leave Form and/or Travel Order/Request)

Name of Faculty		Department	Date of Filing
ANATOLIO N. POLINAR		DFS	February 23, 2022
Subject(s) Taught	Class Schedule	No. of Student s	Arrangement for classes missed/ to be missed
FSci112 Morphology, Taxonomy and Dendrology	MW 14:00- 15:00 Lec	18 30	No classes affected
	MW 5:00- 6:00 Lec	16	
	MW 7:00- 10:00	25	
	MW 10:00- 13:00 Lab	30	
	TTh 13:00- 16:00 Lab	9	
	MW 16:00- 17:00	28	
FGov136n Forestry Extension, Communication and Knowledge	TTh 13:00- 14:00	5	
	M13:00- 16:00	30	
	W 13:00- 16:00	6	
Reason(s) of:			
a. Leave: Date(s) <u>March 4, 2022</u> <input type="checkbox"/> Vacation <input type="checkbox"/> Sick <input type="checkbox"/> others (Pls. specify) <u>FL</u>		b. Travel: Date(s) _____	
Conforme:		Prepared by:	
Name & Signature of person taking over the classes(s)		 ANATOLIO N. POLINAR Name & Signature of Instructor/Professor	
Approved by:			
 DENNIS P. PEQUE Name & Signature of Immediate Supervisor Date: _____			

*to be accomplished in 2 copies