



VISAYAS
STATE UNIVERSITY



National Abaca Research Center

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January 23, 2023

Dr. Edgardo E. Tulin
President
VSU, Baybay, Leyte


Dear Dr. Tulin:

Please allow us to petty cash in the amount of Five Thousand Pesos (P5,000.00) charge to NARC A.III.c. The said amount will be used to purchase materials/supplies needed in the office.

Hoping for your kind consideration of this request.

Thank you.

Very truly yours,


ROMEL B. ARMECIN
Director, NARC

APPROVED:

EDGARDO E. TULIN
President



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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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